



WATKINS GLEN INTERNATIONAL - POSITION DESCRIPTION

Position Title:	Ticket Sales Associate (Seasonal)
Department:	Ticketing
Work Week:	30-40 hours a week and all mandatory event weekends
Duration:	4 Months (May - August) (negotiable)
Compensation:	Hourly wage and academic credit if applicable

Summary:

Watkins Glen International is currently searching for an enthusiastic individual to join the best team in motorsports, as a Ticket Sales Associate. This position will assist the ticketing department with day to day operations. This is a great opportunity to gain experience in sales, customer service, and the sports and entertainment industry.

Qualifications:

- Experience with customer service and sales or two years completed towards a Bachelor's degree
- Strong verbal and written communication skills
- Working knowledge of Microsoft Office including Word, Excel, and PowerPoint
- Professional presentation and ability to work with the public
- **MUST** be able to work all mandatory event weekends

Duties Include:

- Assisting the ticketing department with order fulfillment, inbound and outbound sales calls, and customer service.
- During and prior to event weekends help with on-site ticket sales.
- Other duties as assigned.

Resumes will be accepted through March 29th